

Corporate Relationship Department  
BSE Limited  
Phiroze Jeejeebhoy Towers  
Dalal Street, Fort  
Mumbai – 400 001.

Dear Sir / Madam

**Sub: Summary of proceedings of 40<sup>th</sup> Annual General Meeting - Company Code no. 512589**

We submit the summary of proceedings of the 40<sup>th</sup> Annual General Meeting held on 28<sup>th</sup> September, 2023 as under :-.

40<sup>th</sup> Annual General Meeting of the Members of the Company was held on Thursday, the 28<sup>th</sup> September, 2023 at 03:00 PM through video conferencing (“VC”) Other Audio- Visual means (“OAVM”) to transact the business mentioned in the notice of the Annual General Meeting dated 28/08/2023. The deemed venue of the AGM is the company’s registered office at 415-416, Arun Chambers, Tardeo Road, Mumbai – 400 034.

Mr. Ashok Tulsyan, Whole Time Director of the company, chaired the meeting.

The requisite quorum being present, the meeting was called in order. The notice of the meeting, the Auditors report, Secretarial Audit Report and Directors report were taken as read, being already circulated among the members. The chairman made a brief presentation on the company’s business performance during the financial year 2022-23. The chairman then requested the registered speakers members present to speak. There being no comments from members Chairman then presented a brief view on future outlook.

The facility of voting through electronic means on all proposals contained in the notice of Annual General Meeting was provided to the members between 25<sup>th</sup> September, 2023 to 27<sup>th</sup> September 2023. The facility of e-voting was also provided at the AGM.

The following items of business as mentioned in the Notice of Annual General Meeting were transacted :-

**Resolution No. 1 – Ordinary Resolution:**

To receive, consider and adopt the Audited Financial Statements of the Company for the year ended March 31, 2023 and the Report of the Directors and Auditors thereon.

**Resolution No. 2 – Ordinary Resolution:**

To appoint Ms. Sneha Ashok Tulsyan (DIN:01686490) who retires by rotation and being eligible, offers herself for re-appointment.

**Resolution No. 3 – Special Resolution:**

Reappointment of Mr. Mukesh Sarswat (DIN:05340062) as an Independent Director of the company for another term of five years.

The meeting concluded at 15:15 The Company has appointed Ms. Priyanka Borana, Company Secretary as Scrutinizer to scrutinize the e-voting. The results of voting shall be declared and submitted with the exchange after receipt of report by the Scrutinizer. The Voting Results, in the prescribed format in terms of Regulation 44(3) of the Regulations, shall be submitted separately.

Thanking you,

Yours faithfully,  
For Sita Enterprises Limited

(Shweta Mehta)  
Company Secretary

